

PROCEDURES FOR SENDING MATERIAL FOR THE CONFERENCE

1.ID OF SHIPMENT

All the material sent must be identified as follows:

WISTA Americas 2018 - 1st Regional Conference of WISTA

ATT. Ignacio Portela

Include note: Conference Bag Insert

FASE 20 Argentina SRL, Arenales 843, 2 ° 7. 1061, Retiro, CABA. Argentina

Number of Boxes: 1 of X

Sender:

We kindly ask you to follow the shipping rules and respect the dates of this letter to avoid delays or inconveniences.

2. RECEPTION OF THE MATERIAL

All material to be included in the conference bags must be delivered to our offices on **June 13th, from 9AM to 6PM.**

The contact person to receive the material will be

Technical secretariat

Ignacio Portela (+54911) 7167 2024

3. AMOUNT OF MATERIAL

The material must be prepared for 190 delegates. If you have any questions, please contact the technical secretariat (iportela@fase20.com)